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SONALI BANK PLC, HEAD OFFICE, DHAKA
INFORMATION TECHNOLOGY DIVISION
(IT Procurement and Maintenance)
Invitation for Tender

Procurement of Spare Parts of CPU/Printer/UPS/Scanner for Sonali Bank PLC

01.	Procuring Entity Name	Deputy General Manager, Information Technology Division (IT Procurement and Maintenance), Sonali Bank PLC, Head Office, Dhaka.			
02.	Procuring Entity District	Dhaka, Bangladesh			
03.	Invitation Reference No. & Date	Tender # 2025/10 & 13/04/2025			
04.	Procurement Method	Open Tendering Method			
05.	Budget and Source of Fund	Own			
06.	Tender Publication Date	13/04/2025			
07.	Last date of Token Collection	Date: 29/04/2025 Time : 05-00 PM			
08.	Tender closing date & time	Date: 30/04/2025 Time : 03-00 PM			
09.	Tender opening date & time	Date: 30/04/2025 Time : 03-30 PM			
10.	Particulars	Name & Address of the office.			
	Selling Tender Document	Bidder(s) must collect the respective tender schedule paying Tk=1000.00 (One Thousand) in cash from the following address: <i>Information Technology Division (IT Procurement and Maintenance), Sonali Bank PLC, Head Office (6th Floor), 35-42,44 Motijheel C/A, Dhaka-1000,Bangladesh.</i>			
	Submission of Tender Document	Bidders must submit hard copies of all forms (Price schedule, Technical Specifications etc.) & required documents including original tender security in a sealed envelope by 03-00 PM on 30/04/2025 at : <i>Information Technology Division(IT Procurement and Maintenance), Sonali Bank PLC, Head Office (6th Floor), 35-42,44 Motijheel C/A, Dhaka-1000, Bangladesh.</i>			
	Opening Tender Document	Information Technology Division (IT Procurement and Maintenance), Sonali Bank PLC Head Office (6 th Floor) 35-42, 44 Motijheel C/A, Dhaka-1000, Bangladesh			
INFORMATION FOR BIDDER					
11.	Eligibility of Tenderer	As per Tender Document.			
12.	Brief Description of Goods & Related Services	Supply of Spare Parts of CPU/Printer/UPS/Scanner for Sonali Bank PLC			
13.	Tender No.	Identification	Price of Tender Shedule	Tender Security Amount	Completion Time
	2025/10	Supply of Spare Parts of CPU/Printer/UPS/Scanner for Sonali Bank PLC	Tk=1000.00	Tk=30,000.00	30 (Thirty) Days
PROCURING ENTITY DETAILS					
14.	Name of Official Inviting Tender	Mohammad Kamrul Hassan			
15.	Designation of Official Inviting Tender	Deputy General Manager, Information Technology Division (IT Procurement and Maintenance), Sonali Bank PLC, Head Office (6 th floor), Motijheel C/A, Dhaka. Phone# 02-223384167, email: dgmprmit@sonalibank.com.bd			
16.	Address of Official Inviting Tender	Information Technology Division (IT Procurement and Maintenance), Sonali Bank PLC, Head Office (6 th floor), Motijheel C/A, Dhaka. Phone #02-223384167, email: dgmprmit@sonalibank.com.bd			
17.	Contact Details	a) Muhammad Deloar Hossain, Assistant General Manager, Information Technology Division (IT Procurement and Maintenance), Sonali Bank PLC, HO, Dhaka. Cell : 01615-447847 b) Himalay Chandra Roy, Assistant Engineer(IT) , Information Technology Division (IT Procurement and Maintenance), Sonali Bank PLC,HO, Dhaka. Cell : 01302-252097			
18.	The procuring Entity reserves the right to accept or reject any or all tenders (partly or fully) at any stage without showing any reasons.				

(Mohammad Kamrul Hassan)

Deputy General Manager

Website- www.sonalibank.com.bd

e-mail Address: dgmprmit@sonalibank.com.bd