



**Sonali Bank PLC**  
*Credible and Smart*

No. HRMD/SEC-7/LEAVE/OUT BD/SSG-2-2909/7312

Dated: 09 September, 2024

MD MOZAHAR ALI (G-36569)  
Supporting Staff -1  
(Passport No: A15174964)  
Sonali Bank PLC  
General Manager's Office,  
Rajshahi.

**Subject: Sanction of 15 (Fifteen) days leave (Outside Bangladesh) with full pay to visit India for treatment.**

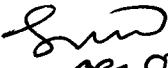
Dear Sir,

We have the pleasure to advise that in consideration of your application and recommendation of Sonali Bank PLC, General Manager's Office, Rajshahi vide their letter no 3307 dated 18-08-2024, the authority has sanctioned 15 (Fifteen) days leave with full pay (Outside Bangladesh) including transit period and government weekly holidays from the date of availment with a permission to visit India for treatment under the following terms & conditions :

**Conditions:**

1. You have to bear all expenses of the proposed visit. There will be no financial involvement of Sonali Bank PLC/ Govt. of Bangladesh.
2. This sanctioned leave will be treated as 'Leave outside Bangladesh'.
3. Over staying is strictly prohibited.
4. This sanction letter is valid for 03 (Three) months from the date of issue.

Yours faithfully,

  
09.09.2024  
(Sultana Razia)  
Assistant General Manager



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Yours faithfully,

Sd/-  
(Sultana Razia)  
Assistant General Manager

**Copy forwarded for kind information & necessary action:**

1. General Manager, Sonali Bank PLC, General Manager's Office, Rajshahi. Please send the joining report of the related officer specifying the date of leave availed.
2. Immigration Officer, All Airport / All Land port, Bangladesh.
3. Personal File.

  
09.09.2024  
Assistant General Manager.