



**Sonali Bank PLC**  
*Credible and Smart*

No.HRMD/SEC-6/PF/JOC-8561/7726

Date:30 September 2024

MOHAMMAD GOLAM SHARIF BHUIYAN (G-39528)

Passport No. A08683621

Junior Officer Cash

Sonali Bank PLC.

Supreme Court Branch, Dhaka.

**Subject : Sanction of 15 (Fifteen) days' leave (Outside Bangladesh) with full pay to visit United States of America (USA).**

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC. General Manager's Office, Dhaka-Central, Dhaka, vide their letter no-5229 dated 19 September 2024, the authority has sanctioned 15 (Fifteen) days leave outside Bangladesh with full pay including transit period and government/weekly holidays from the date of avail with permission to visit United States of America (USA) under the following terms and conditions:

- (1) You will have to bear all expenses for the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC/Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully


Sd/ -

(Sultana Razia)

Assistant General Manager

**Copy forwarded for kind information & necessary action:**

01. General Manager, Sonali Bank PLC, General Manager's Office, Dhaka-Central, Dhaka.
02. Deputy General Manager, Sonali Bank PLC. Principal Office, Bangabandu Avenue (Dhaka-Central, Dhaka).
03. Assistant General Manager, Sonali Bank PLC, Supreme Court Branch, Dhaka. They are requested to send his joining report after avail of leave.
04. Mr. Md Shafiuzzaman Khan (G-40909), Assistant Officer-1 (Cash), Sonali Bank PLC, Supreme Court Branch, Dhaka. As per recommendation of General Manager's Office, Dhaka-Central and consequent approval of the authority you will take over the charge of Mr. Mohammad Golam Sharif Bhuiyan (G-39528) temporarily during his leave.
05. Immigration Officer, All International Airports/Land ports of Bangladesh

  
30.09.2024  
Assistant General Manager

[www.sonalibank.com.bd](http://www.sonalibank.com.bd)

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