

No.HRMD/SEC-3/PF/SO-25659/1371

Date: 27 February 2025

SHAHRIA JAHAN (G-47474)
Passport No. A02540858
Senior Officer
Sonali Bank PLC.
B.M.E.B Branch, Dhaka
Bangladesh.

Subject: Sanction of 50 (Fifty) days' leave outside Bangladesh with full pay

to medical treatment in India

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC. General Manager's Office, Dhaka-Central, Dhaka, vide their letter no-6427 dated 19 December 2024 the authority has sanctioned 50 (Fifty) days'leave outside Bangladesh with full pay including transit period and government/ weekly holidays from the date of avail with permission to medical treatment in India under the following terms and conditions:

(1) You will have to bear all expenses for the proposed visit;

- (2) There will be no financial involvement of Sonali Bank PLC/Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully

Sd/ -

(Masud Ahmed Khan)

Assistant General Manager

Copy forwarded for kind information & necessary action:

- 01. General Manager, Sonali Bank PLC. General Manager's Office, Dhaka-Central, Dhaka.
- 02. Deputy General Manager, Sonali Bank PLC, Principal Office, (Dhaka-West), Dhaka.
- 03. Assistant General Manager, Sonali Bank PLC. B.M.E.B Branch, Dhaka. They are requested to send his/her joining report after avail of leave.
- 04. Immigration Officer, All International Airports/ Landports of Bangladesh.

Masud Ahmed Khan
Assistant General Manager
Human Resource Management Division
Sonali Bank PLC
Assistant General Managerad Office, Dhaka.

www: sonalibank.com.bd

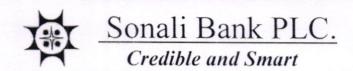
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Assistant General Manager

Assistant General Manager Human Resource Management Division Sonali Bank PLC Head Office, Dhaka.