



**SONALI BANK PLC**  
*Credible and Smart*

NO.HO/HRMD/OMD/SEC-2/(PF-29561)/11

Dated : 01 JANUARY, 2025

DABASHIS KUMER SARKER (G-36974)  
(Passport No- A 14823985)  
Principal Officer (Manager)  
Sonali Bank PLC  
Joynandahat Branch, Dinajpur  
Bangladesh.

Subject : Sanction of 30 (Thirty) days leave (Outside Bangladesh) with full pay to visit in India.

Dear Sir,

Reference may please be made to the letter No.3870 dated the 10 December, 2024 of Sonali Bank PLC, General Manager's Office, Dinajpur on the captioned subject.

We have to advise that in consideration of your application and recommendation of Sonali Bank PLC, General Manager's Office, Dinajpur the authority has sanctioned 30 (Thirty) days leave (outside Bangladesh) including transit period and government/weekly holidays from the date of availing with a permission for visit in India as medical attendant under the following terms & conditions:-

- You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank PLC/Government of Bangladesh.
- The Period of traveling will be adjusted from earned leave.
- Staying abroad over the sanctioned leave is strictly prohibited.
- Mr. Md. Kamal Hossain (51396), Senior Officer, Sonali Bank PLC, Birganj Branch, Dinajpur will hold all over the charges temporarily as manager of Joynandahat Branch, Dinajpur during your sanctioned leave period.
- This sanctioned letter will remain valid for 03(Three) months from the date of issue.

Yours faithfully,

Sd/-

(Mostak Ahmed)

Assistant General Manager

Phone: +8802223385529

Copy forwarded for kind information & necessary action to:-

01. General Manager, Sonali Bank PLC, General Manager's Office, Dinajpur.
02. Deputy General Manager, Sonali Bank PLC, Principal Office, Dinajpur North, Dinajpur with a request to send us the related joining report of the above officer specifying the date of leave availed.
03. Immigration Officer, All Airports/All Land Ports, Bangladesh.
04. Mr. Md. Kamal Hossain (51396), Senior Officer, Sonali Bank PLC, Birganj Branch, Dinajpur. He will hold the charges temporarily as manager of Joynandahat Branch, Dinajpur during the sanctioned leave period of Mr.Dabashis Kumer Sarker.
05. Website Copy.

Assistant General Manager

**MOSTAK AHMED**  
Assistant General Manager  
Human Resource Management Division  
Sonali Bank PLC.  
Head Office, Dhaka.

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