



Sonali Bank PLC
Credible and Smart

No.HRMD/SEC-6/PF/JO C-8374/7481

Date:15 September 2024

KHANDOKER MIZANUR RAHMAN (G-40921)

Passport No. A15634472

Junior Officer Cash

Sonali Bank PLC.

Principal Office

Bangabandu Avenue (Dhaka-Central), Dhaka.

Bangladesh.

Subject : Sanction of 15 (Fifteen) days' leave (Outside Bangladesh) with full pay to visit Australia.

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC. Principal Office, Bangabandu Avenue (Dhaka-Central), Dhaka, vide their letter no-2156 dated 09 September 2024, the authority has sanctioned 15 (Fifteen) days leave outside Bangladesh with full pay including transit period and government/weekly holidays from the date of avail with permission to visit Australia under the following terms and conditions:

- (1) You will have to bear all expenses for the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC/Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully

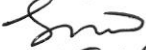
Sd/ -

(Sultana Razia)

Assistant General Manager

Copy forwarded for kind information & necessary action:

01. General Manager, Sonali Bank PLC., General Manager's Office, Dhaka-Central, Dhaka.
02. Deputy General Manager, Sonali Bank PLC. Principal Office, Bangabandu Avenue (Dhaka-Central, Dhaka). They are requested to send his joining report after avail of leave.
03. Mr. Abu Mohammad Junayed (G-50405), Senior Officer Cash, Sonali Bank PLC, Principal Office, Bangabandu Avenue (Dhaka-Central, Dhaka). As per recommendation of Principal Office, Bangabandu Avenue (Dhaka-Central, Dhaka) and consequent approval of the authority you will take over the charge of Mr. Khandoker Mizanur Rahman (G-40921) temporarily during his leave.
04. Immigration Officer, All International Airports/Landports of Bangladesh


15.09.2024
Assistant General Manager

Sultana Razia

Assistant General Manager

Human Resources Management Division

Sonali Bank PLC

Principal Office, Dhaka

www.sonalibank.com.bd

Human Resource Management Division (Section-6), Head Office, Sonali Bank PLC

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