

No.HRMD/SEC-3/PF/SO - 16508/1195 Date: 09 February 2025

MD SHARIFUL ISLAM (G-39956) Passport No. A13863581 Senior Officer Sonali Bank PLC Purapara Branch, Jashore Bangladesh.

Subject : Sanction of 30 (Thirty) days' leave (Outside Bangladesh) with full pay for medical treatment in India.

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC, General Manager's Office, Jashore vide their letter no. 91 dated 15 January 2025, the authority has sanctioned 30 (Thirty) days' leave outside Bangladesh with full pay including transit period and government/weekly holidays from the date of avail with permission for medical treatment in India under the following terms and conditions:

- (1) You will have to bear all expenses for the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC./Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully

Sd/-

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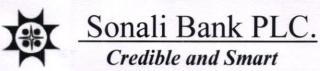
(Masud Ahmed Khan)

Assistant General Manager

Copy forwarded for kind information & necessary action:

- 01. General Manager, Sonali Bank PLC, General Manager's Office, Jashore.
- 02. Deputy General Manager, Sonali Bank PLC, Principal Office, Jashore-North.
- 03. Manager, Sonali Bank PLC, Purapara Branch, Jashore. They are requested to send his joining report after avail of leave.
- 04. Immigration Officer, All International Airports/Landports of Bangladesh.
- 05. Master Copy /Personal File/Office Copy.

(ASO)	Masud Ahmed Khan	
Assistant General	Managersistant General Manager	
	Sonall Bank PLC Head Office, Dhaka	
	Human Resource Management Division (Sec-3)	Hot Line: 16639
www: sonalibank.com.bd	Head Office, Motijheel C/A.Dhaka-1000. Bangladesh. Phone : 88-02-223385529	Overseas+8809610016639
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Yours faithfully

(Masud Ahmed Khan) Assistant General Manager Masud Ahmed Khan Assistant General Manager Human Resource Management Division Sonali Bank PLC Head Office, Dhaka.

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