

Sonali Bank PLC. Credible and Smart

No.HRMD/SEC-3/PF/SO-26081/9100 Date : 20 November 2024

MD IRFAN HOSSAN (G-48206) Passport No. A13173479 Senior Officer Sonali Bank PLC General Manager's Office, Cumilla <u>Bangladesh.</u>

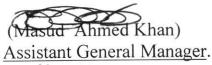
Subject : Sanction of 25 (Twenty Five) days' leave outside Bangladesh with <u>full pay to visit India.</u>

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC, General Manager's Office, Cumilla vide their letter no.2730 dated 20 October 2024 the authority has sanctioned 25 (Twenty Five) days'leave outside Bangladesh with full pay including transit period and government / weekly holidays from the date of avail with permission to visit India as medical attendant under the following terms and conditions:

- (1) You will have to bear all expenses of the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC / Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully



Masud Ahmed Khan Assistant General Manager Human Resource Management Division Sonali Bank PLC Head Office, Dhaka.

	Human Resource Management Division (Sec-3) Head Office, Motijheel C/A.Dhaka-1000. Bangladesh.	Hot Line: 16639 Overseas+8809610016639
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Sd/-

(Masud Ahmed Khan)

Assistant General Manager.

Copy forwarded for kind information & necessary action:

- 01. General Manager, Sonali Bank PLC. General Manager's Office, Cumilla.
- 02. Immigration Officer, All International Airports/Landports of Bangladesh.
- 03. Master Copy /Personal File/Office Copy

Assistant General Manager Juman Resource Management Division Assistant General Manager Juman Resource Management Division Assistant General Manager Office, Dhaka.

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