



Sonali Bank PLC.

Credible and Smart

No.HRMD/SEC-3/PF/SO-26225/8499

Date : 30 October 2024

MD MOSTAFA KAMAL BEPARY (G-48079)

Passport No. A08791043

Senior Officer

Sonali Bank PLC

Local Officer, Dhaka

Bangladesh.

Subject : Sanction of 30 (Thirty) days' leave (Outside Bangladesh) with full pay to visit Thailand.

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC, Local Office, Dhaka vide their letter no. 1119 dated 07 October 2024, the authority has sanctioned 30 (Thirty) days' leave outside Bangladesh with full pay including transit period and government/ weekly holidays from the date of avail with permission to visit Thailand as medical attendant under the following terms and conditions:

- (1) You will have to bear all expenses of the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC/Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully


(Masud Ahmed Khan)

Assistant General Manager

Masud Ahmed Khan
Assistant General Manager
Human Resource Management Division
Sonali Bank PLC
Head Office, Dhaka.

:

[www: sonalibank.com.bd](http://www.sonalibank.com.bd)

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Yours faithfully

Sd/ -

(Masud Ahmed Khan)

Assistant General Manager

Copy forwarded for kind information & necessary action:

01. General Manager, Sonali Bank PLC, Local office Dhaka. They are requested to send his joining report after avail of leave.
02. Immigration Officer, All International Airports/Landports of Bangladesh.
03. Master Copy /Personal File/Office Copy.


Assistant General Manager
Assistant General Manager
Human Resource Management Division
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Head Office, Dhaka.

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