



**Sonal Bank PLC.**  
*Credible and Smart*

No.HRMD/SEC-3/PF/SO-21127/9283

Date: 28 November 2024

MD MOHOSHIN ALI (G-33911)  
Passport No. EF0338576  
Senior Officer  
Sonal Bank PLC.  
Court Building Branch, Dinajpur  
Bangladesh.

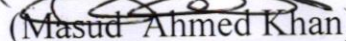
**Subject : Sanction of 30 (Thirty) days' leave outside Bangladesh with full pay for medical treatment in India.**

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC. General Manager's Office, Dinajpur vide their letter no-3785 dated 25 November 2024, the authority has sanctioned 30 (Thirty) days' leave outside Bangladesh with full pay including transit period and government/weekly holidays from the date of avail with permission for medical treatment in India under the following terms and conditions:

- (1) You will have to bear all expenses for the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC/Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully

  
(Masud Ahmed Khan)  
Assistant General Manager

**Masud Ahmed Khan**  
Assistant General Manager  
Human Resource Management Division  
Sonal Bank PLC  
Head Office, Dhaka.

[www: sonalibank.com.bd](http://www.sonalibank.com.bd)

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Yours faithfully

Sd/ -

(Masud Ahmed Khan)

Assistant General Manager

**Copy forwarded for kind information & necessary action:**

01. General Manager, Sonali Bank PLC, General Manager's Office, Dinajpur.
02. Deputy General Manager, Sonali Bank PLC. Principal Office, Dinajpur-South, Dinajpur.
03. Manager, Sonali Bank PLC. Court Building Branch, Dinajpur. They are requested to send his joining report after avail of leave.
03. Immigration Officer, All International Airports/Landports of Bangladesh

Assistant General Manager

**Masud Ahmed Khan**  
Assistant General Manager  
Human Resource Management Division  
Sonal Bank PLC  
Head Office, Dhaka.

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