

Sonali Bank PLC. Credible and Smart

No.HRMD/SEC-3/PF/SO-15868/7569

Date: 23 September 2024

MUSAMMET TULBA MARIFA (G-40418) Passport No. A15270630 Senior Officer Sonali Bank PLC. Principal Office, Cumilla South, Cumilla Bangladesh.

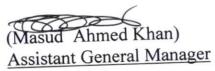
Subject : Sanction of 10 (Ten) days' leave (Outside Bangladesh) with full pay to visit Thailand.

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC. General Manager's Office, Cumilla vide their letter no-2335 dated 02 September 2024, the authority has sanctioned 10 (Ten) days' leave outside Bangladesh with full pay including transit period and government/weekly holidays from the date of avail with permission to visit Thiland under the following terms and conditions:

- (1) You will have to bear all expenses for the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC/Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully



Masud Ahmed Khan Assistant General Manager Human Resource Management Division Sonali Bank PLC Head Office, Dhaka.

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Sd/ -

(Masud Ahmed Khan)

Assistant General Manager

Copy forwarded for kind information & necessary action:

- 01. General Manager, Sonali Bank PLC. General Manager's Office, Cumilla.
- Deputy General Manager, Sonali Bank PLC. Principal Office, Cumilla South, Cumilla. They requested to send his joining report after avail of leave.
- 03. Immigration Officer, All International Airports/Landports of Bangladesh.

Assistant General Manager Human Resource Manager Human Resource Manager Head Office, Dhaka,

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