

No.HRMD/SEC-3/PF/SO -20279/4329

Date: 26 May 2024

MD MASUM (G-44108) Passport No. A12235340 Senior Officer Sonali Bank PLC Dhamura Branch, Barishal Bangladesh.

Subject: Sanction of 30 (Thirty) days' leave outside Bangladesh with full pay to visit India.

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC, General Manager's Office, Barishal vide their letter no. 1416 dated 29 April 2024, the authority has sanctioned 30 (Thirty) days'leave outside Bangladesh with full pay including transit period and government/ weekly holidays from the date of avail with permission to visit India as medical attendant under the following terms and conditions:

(1) You will have to bear all expenses of the proposed visit;

- (2) There will be no financial involvement of Sonali Bank PLC/Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully

Sd/-

(Masud Ahmed Khan)

Assistant General Manager

Copy forwarded for kind information & necessary action:

- 01. General Manager Sonali Bank PLC, General Manager's Office, Barishal
- 02. Deputy General Manager, Sonali Bank PLC, Principal Office, Barishal West, Barishal.
- 03. Manager, Sonali Bank PLC, Dhamura Branch, Barishal. They are requested to send his joining report after avail of leave.
- 04. Immigration Officer, All International Airports/Landports of Bangladesh.

Masud Ahmed Khan
Assistant General Manager
Human Resource Management Division
Sonall Bank PLC
Manager Lead Office, Dhaka.

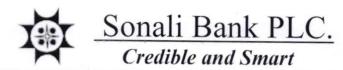
www: sonalibank.com.bd

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Assistant General Manager Masud Ahmed Khan Assistant General Manager Human Resource Management Division Sonali Bank PLC Head Office, Dhaka.

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