



**Sonali Bank PLC.**

*Credible and Smart*

No.HRMD/SEC-3/PF/SO-21127/4683

Date: 06 June 2024

MD MOHOSHIN ALI (G-33911)

Passport No. EF0338576

Senior Officer

Sonali Bank PLC.

Court Building Branch, Dinajpur

Bangladesh.

**Subject : Sanction of 30 (Thirty) days' leave outside Bangladesh with full pay for medical treatment in India.**

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC. General Manager's Office, Dinajpur vide their letter no-2221 dated 07 May 2024, the authority has sanctioned 30 (Thirty) days' leave outside Bangladesh with full pay including transit period and government/weekly holidays from the date of avail with permission for medical treatment in India under the following terms and conditions:

- (1) You will have to bear all expenses for the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC/Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully

Sd/ -

(Masud Ahmed Khan)

Assistant General Manager

**Copy forwarded for kind information & necessary action:**

01. General Manager, Sonali Bank PLC, General Manager's Office, Dinajpur.
02. Deputy General Manager, Sonali Bank PLC. Principal Office, Dinajpur.
03. Manager, Sonali Bank PLC. Court Building Branch, Dinajpur. They are requested to send his joining report after avail of leave.
03. Immigration Officer, All International Airports/Landports of Bangladesh

  
Assistant General Manager

Masud Ahmed Khan

Assistant General Manager

Human Resource Management Division (Sec-3)

Sonali Bank PLC  
Head Office, Motijheel C/A. Dhaka-1000. Bangladesh.

Phone : 88-02-223385529

E-Mail:l. dgmhrmd@sonalibank.com.bd,

[www: sonalibank.com.bd](http://www.sonalibank.com.bd)

Hot Line: 16639

Overseas+8809610016639