



Sonali Bank PLC.

Credible and Smart

No.HRMD/SEC-3/PF/SO -16891/2838

Date: 20 April 2025

SUMON KUMAR DEY (G-40805)

Passport No. A17838835

Senior Officer

Sonali Bank PLC.

Asadgonj Branch, Chattogram.

Bangladesh.

Subject : Sanction of 15 (Fifteen) days' leave outside Bangladesh with full pay to visit India.

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC, General Manager's Office, Chattogram-North, Chattogram, vide their letter no 616 dated 10 March 2025, the authority has sanctioned 15 (Fifteen) days' leave outside Bangladesh with full pay including transit period and government /weekly holidays from the date of avail with permission to visit India as medical attendant under the following terms and conditions:

- (1) You will have to bear all expenses for the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC./Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully

Sd/ -

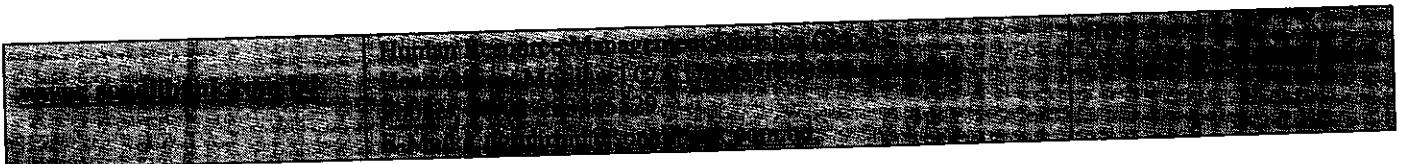
(Masud Ahmed Khan)

Assistant General Manager

Copy forwarded for kind information & necessary action:

01. General Manager, Sonali Bank PLC. General Manager's Office, Chattogram-North, Chattogram.
02. Deputy General Manager, Sonali Bank PLC. Principal Office, Chattogram-Central, Chattogram.
03. Manager, Sonali Bank PLC. Asadgonj Branch, Chattogram. They are requested to send his joining report after avail of leave.
04. Immigration Officer, All International Airports/Landports of Bangladesh.


Assistant General Manager
Human Resource Management Division
Sonali Bank PLC.
Head Office, Dhaka





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