

No.HRMD/SEC-3/PF/SO-26266/1370

Date: 19 February 2025

SUPRIYA DEBNATH (G-48465)

Passport No. A11184911

Senior Officer

Sonali Bank PLC.

Rajuk Bhaban Branch, Dhaka

Bangladesh.

Sanction of 30 (Thirty) days' leave outside Bangladesh with full pay Subject:

to medical treatment in India

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC. General Manager's Office, Dhaka-Central, Dhaka, vide their letter no- 260 dated 26 January 2025 the authority has sanctioned 30 (thirty) days'leave outside Bangladesh with full pay including transit period and government/ weekly holidays from the date of avail with permission to medical treatment in India under the following terms and conditions:

- (1) You will have to bear all expenses for the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC/Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully

Sd/ -

(Masud Ahmed Khan)

Assistant General Manager

Copy forwarded for kind information & necessary action:

- General Manager, Sonali Bank PLC. General Manager's Office, Dhaka-Central, Dhaka.
- 02. Deputy General Manager, Sonali Bank PLC, Principal Office, Bangabandhu Avenue (Dhaka Central), Dhaka.
- 03. Assistant General Manager, Sonali Bank PLC. Rajuk Bhaban Branch, Dhaka. They are requested to send his/her joining report after avail of leave.
- Immigration Officer, All International Airports/ Landports of Bangladesh. 04.

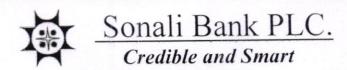
Human Resource Management Division (Sec-3) Head Office, Motijheel C/A.Dhaka-1000. Bangladesh.

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Assistant General Manager

Masud Ahmed Khaif Assistant General Manager Human Resource Management Division Sonali Bank PLC Head Office, Dhaka.