



SONALI BANK LIMITED
Establishment & Engineering Division
(Engineering Department)
Head Office, Motijheel C/A, Dhaka.

Invitation for e-Tender

1.	Name of Procuring Entity	Sonali Bank Limited, Establishment & Engineering Division, Head Office, Motijheel C/A, Dhaka.	
2.	Invitation Ref. No. & Date	EED/ED/SBL/HO/OTM/32, Date: 20/04/2017	
3.	Procurement Method	Open Tendering Method (OTM) as stated in Purchase Manual of Sonali Bank Limited	
4.	Budget and Source of Fund	Own Source of Sonali Bank Limited.	
5.	Name of the Work		Tender Security
	Supply & Installation of a Brand new 7 KW Prime (min) Single Phase Diesel Generator with Manual Change Over Switch & Sound Attenuated Canopy including related Electrical works for Sonali Bank Limited., a) Begum Rokeya Sarani Branch, Dhaka b) Armanitola Branch, Dhaka and c) Gazipur Court Building Branch, Dhaka. /		Completion Time
			Tk 45,000.00 (Forty Five Thousand)
			45 (Forty Five) days
6.	Tender Closing & Opening		
a)	Tender Publication Date	24-04-2017	
b)	Tender Closing Date and Time	11-05-2017 up to 15.00 hour	
c)	Tender Opening Date and Time	11-05-2017 at 15.15 hour	
7.	Selling Tender Document	a) Intended Bidders require to register first through bidders link of Sonali Bank Limited e-Tender System web portal: 114.130.43.25/home.html or www.sonalibank.com.bd . * Please Use Internet Explorer (IE) for better performance.	
8.	Receiving Tender Document	a) Bidder(s) must submit tender electronically through the web portal : 114.130.43.25/home.html or www.sonalibank.com.bd . b) In addition, Bidders must submit hard copies of all forms (Full Text Schedule) & required documents including original tender security & price of tender document in a sealed envelope during Office hour on 11/05/2017 at : Establishment & Engineering Division, <i>Sonali Bank Limited, Head Office (5th Floor), 35-42, 44 Motijheel C/A, Dhaka-1000, Bangladesh.</i> Without submitting the tender electronically, bidders offer shall not be considered for evaluation.	
9.	Place of Opening Tender document	TOC & TEC Room of Engineering Department of Sonali Bank Limited, Head Office Building (5 th Floor), Motijheel C/A, Dhaka-1000.	
10.	Eligibility of Tenderer	Contractors who have: i. Not been prevented by order of any judicial court from entering into and/ or signing contract with the procuring entity. ii. Minimum last 03 (Three) years general experience in similar works preceding the date of publication of IFT in the website. iii. Experience of satisfactory completion of generator supply, installation and related works in Government/Semi-Government/ Autonomous body/Reputed Limited Company at least Tk. 12.00 (Twelve) lac in a single tender during the last 03(three) years. iv. Minimum annual average Supply (Turn Over) in the last 03 (three) years preceding the date of submission of Tender is not less than Tk. 35.00 (Thirty five) lac. v. Minimum Liquid asset i.e Working capital/ Credit line is Tk. 15.00 (Fifteen) lac. Tenderers shall be the Generator Manufacturer or Authorized Distributor/ Agent /Authorized Importer of Generator Manufacturer. Tenderer should submit the Authorization/Agency ship/Distributorship certificate from Generator manufacture with Manufacturer's Standard certificate (ISO/IEC/NEMA/VDE/JIS/IEE etc.).	
11.	Tenderer to attach & uploading the copies of the following documents.	(a) Valid and up to date trade license. (b) Up to date Income Tax Clearance Certificate with TIN. (c) VAT Registration Certificate. (d) Certificate of satisfactory completion of generator supply, installation and related works in Government/Semi-Government/ Autonomous body/Reputed Limited Company for at least Tk. 12.00 (Twelve) lac in a single tender during the last 03(three) years.. (e) Statement of account/audited balance sheet showing Annual Average supply of related goods (Turn Over) of minimum value of Tk.35.00 (thirty five) lac. (f) Statement of Liquid asset i.e Working capital/ Credit line of minimum Tk. 15.00 (Fifteen) lac. (g) Up-to-date ABC/BC Electrical Supervisory license. (h) Original Catalogue/Brochure. (i) Certificate of Manufacturer Authorization. (j) Affidavit/Declaration of legal ownership/ Certificate of incorporation. (k) Declaration of submission of import document of generator & relevant papers before installation. (l) Tender Submission Letter (Form PG2-1) (m) Bio-data of key personnel employed by the contractor to carry out the functions stated in the schedule. (n) Own equipment list. (o) Standard Certificates (ISO/IEC etc) of the Generator Manufacturer/Assembler. (p) Others as stated in tender documents. (q) A duly completed and signed priced offer as per the attached schedule of Items (Section-6). Note that all prices shall be including Vat, Tax etc and quoted in Bangladeshi Taka Tenderers should furnish all the necessary supporting documents mentioned in Tender Data Sheet (TDS). All these supporting papers should be attested by an officer not below the rank of Executive Engineer or equivalent with their address.	
12.	Price of Tender Document	Tk.1000/- (One Thousand) (Non-Refundable) in the form to pay order from preferably any Sonali Bank branch in favour Deputy General Manager, Establishment & Engineering Division. Scan copies of pay order for tender security & price of tender document shall be uploaded through online.	
13.	Name, Designation and Address of the official inviting Tender	Enamul Haque, Deputy General Manager, Establishment & Engineering Division, Sonali Bank Limited, Head Office, Motijheel C/A, Dhaka-1000. Phone- 9555139.	
14.	Contact Details	a) Md. Shamsuddoha Nahad, Superintending Engr. (Mech)/Nur-E-Fatima, Executive Engr (Mech) EED, ED, SBL, HO, Dhaka. Cell : 01712210127 b) Md. Shafiu Azam, Principal Officer, ITD, SBL, HO, Dhaka. Cell : 01715192027	
15.	The procuring entity reserves the right to accept or reject all tenders.		



(Enamul Haque)
Deputy General Manager