



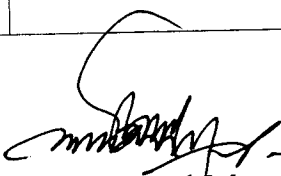
SONALI BANK LIMITED
COMMON SERVICES DIVISION
HEAD OFFICE, DHAKA.

Tender Notice for printing of 5, 00,000 (Five lac) Savings Bank Cheque Books (10 leaves) on 70 GSM Offset paper (Bashundhara or equivalent) .

e-tenders are hereby invited from the bonafied security printing firm for printing of 5,00,000 (Five lac) Savings Bank Cheque Books (10 leaves) on 70 GSM Offset paper (Bashundhara or equivalent) . Cheques must be printed as per design & specification approved by the bank under the terms and condition as stated in the tender schedule.

01.	Name of the organization	:	Sonali Bank Limited
02.	Tender Schedule No . &	:	REF: CSD/SECURITY / 2017/2 DATE : <u>23.03.</u> 2017
03.	Procuring Method	:	OTM (Open Tender Method) by Sonali Bank Ltd e-tender portal
04	Nature of work	:	Printing of Cheques as per design & specification approved by Sonali Bank Limited .
05	Quantity	:	5 Lac Books of 10 leaves
06	Name and Address of the Procuring Entity	:	Sonali Bank Limited, Common Services Division, Head Office, Dhaka .
07	Source of fund	:	Own fund
08	Name and Address of the division selling Tender	:	Common Services Division, Sonali Bank Limited, Head Office, Dhaka.
07	Token Collection, Closing & Opening	:	
	Tender Publication Date	:	24.03.2017
(a)	Last date of Token Collection		04.04.2017 up to 15.00 pm
(b)	Tender Closing Date and Time		05.04.2017 up to 15.00 pm
(c)	Tender Opening Date and		05.04.2017 at 15.15 pm
08	Last date and time of selling Tender Schedules/e-token	:	a) Intended Bidders require to register first through bidders link of Sonali Bank Limited e-Tender System web portal: 114.130.43.25/home.html or www.sonalibank.com.bd . b) To download the respective tender schedule, registered bidder(s) must collect a token number paying Tk=2,000/- (Two Thousand) in cash (Non refundable) from the following address : Common services Division, Sonali Bank Limited, Head Office (5 th Floor), 35-42,44 Motijheel C/A, Dhaka-1000, Bangladesh. * Please Use Internet Explorer (IE) for better performance.
09	Receiving Tender Document	:	a) Bidder(s) must submit tender only electronically through the web portal :114.130.43.25/home.html or www.sonalibank.com.bd . b) In addition, Bidders must submit hard copies of all forms (Price schedule, Technical Specifications etc.) & required documents including original tender security in a sealed envelope at 15.00 hour on 05.04.2017 at : Common Services Division , Sonali Bank Limited, Head Office (5 th Floor), 35-42,44 Motijheel C/A, Dhaka-1000, Bangladesh. Provided that without submitting the tender electronically, bidders offer will not be considered for evaluation.
10	Amount of Tender Security	:	Earnest money for TK.3,00,000.00 (Three lac-Refundable) to be submitted in the form of DD/ PO purchased from Sonali bank branch in favour of Sonali Bank Limited, Common Services Division, Head Office, Dhaka
11	Place, Date & Time for Opening Tender	:	Sonali Bank Limited, Common Services Division, Head Office, Dhaka on 05.04.2017 at 15.15 P.M .

12	Eligibility of Tenderers	:	Tenderers / Bidders must have minimum experience of printing & supply of Security Items at least in 3 banks in Bangladesh .
13	Documents to be submitted by the Tenderer (photocopy duly attested)	:	<ol style="list-style-type: none"> 1. In case of Limited Company Certificate of Incorporation copy of M/A and A/A . 2. Recent Income Tax Clearance Certificate alongwith the copy of TIN Certificate . 3. Copy of Trade Licence (up to date) . 4. VAT Registration Certificate (up to date). 5. Experience Certificate issued by at least 3 banks for printing of Security Items . 6. Bank Solvency Certificate.
14	Disqualification	:	<ol style="list-style-type: none"> 01. Tender with over-writing, cutting or erasing. 02. Non-submission of Tender Security money 03. Failing to supply/compliance of desired information /instruction.
15	Special Instruction	:	<ol style="list-style-type: none"> a) No Tender document will be sold on the Tender opening date. b) If it is not possible to receive the tenders on the schedule date for any unavoidable circumstances the same will be received on the next working day at the same time and same venue .No further notice will be served in this regard c) The bank is not bound to accept the lowest quotation, bank reserves the right to accept or reject any or all the tenders /quotations without assigning any reason whatsoever



Deputy General Manager